

PURPOSE & FUNDING

District Grants support District 7680 Clubs in humanitarian and service projects completed within one Rotary year. Grants are administered by the District Foundation Grants Sub-committee in accordance with the following guidelines. For Rotary year 2022-2023, the block of grants totals **\$98,504** funded by Rotarian and club contributions to The Rotary Foundation Annual Fund during Rotary Year 2019-2020. The recommended award amounts for each club are determined by the sum 25% of what each club contributed to the Annual Fund during Rotary Year 2019-2020.

Total available for District Simplified Grants **\$98,504**

CLUB QUALIFICATIONS

To qualify for a District Grant, Clubs must complete all the following:

1. Send a club member to the District Grants Training (make-ups are allowable);
2. Have a minimum of \$100 per capita giving to the Annual Fund in RY2021-2022.
3. Be current on all reporting requirements on existing District Grants
4. Submit a completed grant application by the due date (June 15, 2022)

In 2022, the Rotary Foundation will allow applications from Rotaract Clubs. Rotaract Clubs must be in good standing and demonstrate club stability to support grant activities. Rotaract Clubs are encouraged to partner with other Rotary clubs to support a grant application.

IMPORTANT DATES

Applications submitted by	June 15, 2022
Awards Announced by	August 1, 2022
Funds distributed to Clubs	September 1, 2022
Projects Completed and Final Reports Due	June 15, 2023

NEED HELP?

Discuss your project ideas with your Area Governor and the District Grants Subcommittee Chair. This assures that projects comply with grants requirements and those applications are complete.

Application Events (see Dacdb Calendar for more information)

District Grants Training	Mach 26, 2022
Application Office Hours	April 28, 2022
Application Office Hours	May 12, 2022
Application Office Hours	June 2, 2022

GRANT TERMS AND CONDITIONS

All District Grants need to:

1. Relate to the Foundation's mission

2. Include active participation from Rotarians
3. Exclude the Rotary Foundation or Rotary International from any liability beyond the amount funded by the grant
4. Comply with the laws of both the United States and the area where the grant will be carried out and cause no harm. If you sponsor projects in or plan travel to countries sanctioned by the U.S. Treasury Department's Office of Foreign Assets Control, you may need to supply more information.
5. Be reviewed and approved by the District Grants Subcommittee before being implemented. Grant Funds may not be used to reimburse clubs for activities and expenses that are in progress or already completed. It is strongly encouraged that clubs plan for activities before a grant is approved, but don't incur any expenses. In some cases, clubs make material modifications to a project after a grant is approved with the written permission of the District Grants Subcommittee. Modifications may not commence before written permission is given.
6. Demonstrate sensitivity to the traditions and culture of the area where a project will be carried out
7. Comply with the Conflict of Interest Policy for Program Participants as outlined in section 30.040. of The Rotary Foundation Code of Policies and in Section XIII below.
8. Comply with Rotary International's policies for the use of the name "Rotary" and other Rotary logos, emblems, and graphics, as outlined in sections 34.040.6. and 34.040.11. of the Rotary Code of Policies.
9. Include signs on or near projects that identify the role of the grant sponsors and The Rotary Foundation, as outlined in section 40.010.2. of The Rotary Foundation Code of Policies and in accordance with Rotary's Voice and Visual Identity Guidelines.
10. Follow Rotary's Privacy Statement for Personal Data outlined in section 26.080. of the Rotary Code of Policies. Don't include the personal data (name, age or date of birth, or other identifying information) of grant beneficiaries or images of them in grant applications and reports unless the Foundation requests it and you have the written consent of the beneficiary (or their parent or legal guardian). Inappropriately including that personal data can cause delays in the grant process while we ensure compliance with Rotary's Privacy Policy.

In addition, District Grants may also:

1. Support local and international projects, scholarships, vocational training teams, and related travel;
2. May fund scholar and vocational training team orientation and grant management seminars;
3. May pay for travel to and participation in Rotary project fairs to help clubs and districts find partners;
4. Fund projects and activities both in countries where Rotary has clubs and in areas where we do not, and in geographic areas where permitted by law and in accordance with Foundation policies.
5. May be used to support Rotary Youth Exchange, RYLA, Rotary Friendship Exchange (with vocational emphasis), Rotaract, Interact, and New Generations Service Exchange programs
6. May fund the costs associated with conducting community assessments;
7. May fund construction and renovation.

District Grants may not be used for:

1. Continuous or excessive support of any one beneficiary, entity, or community
2. The establishment of a foundation, permanent trust, or long-term interest-bearing account. Grant funds can be used to establish a microcredit fund without meeting additional criteria.
3. The purchase of land or buildings
4. Fundraising activities
5. Expenses related to Rotary events such as district conferences, conventions, institutes, anniversary celebrations, or entertainment activities
6. Public relations initiatives, unless they are essential to carrying out the project
7. Project signs that cost more than \$1,000
8. The operating, administrative, or indirect program expenses of another organization
9. Unrestricted cash donations to a beneficiary or cooperating organization
10. Activities for which the cost has already been incurred
11. Transportation of vaccines over national borders without prior approval of appropriate government and regulatory authorities in the originating and recipient countries
12. Travel to National Immunization Days
13. Immunizations that consist solely of the polio vaccine

14. Study at a university that hosts a Rotary Peace Center in the same or similar academic program as Rotary Peace Fellows
15. Projects that require a person to work without pay. Projects should instead strive to reinforce labor rights and fair wage practices. If beneficiaries are required to provide sweat equity their explicit consent is required.
16. Projects that requires work from someone below the country's legal working age, or under age 16 if the law doesn't specify.

COOPERATING ORGANIZATIONS

In some cases, a club may cooperate with another reputable organization to accomplish their project goals. All funding provided to cooperating organizations must be used for specific project expenses. The club is required to submit an itemized report of District Grant expenses. Funds may not be used for unrestricted or administrative cost

APPLICATION GUIDELINES

1. Applications and reports must be formally submitted in DACdb.
2. Be succinct in completing application components. Text boxes do not have character limits. Additional details, if necessary, should be included in your Project Supporting Document upload.
3. Supporting Documents: The following files are required for you application:
 - a. The District Grant MOU signed by President and President-Elect (or next highest club officer).
 - b. Letter of Participation from Cooperating Organizations (as needed).
 - c. Additional supporting documents containing project details, timelines, and images that will provide more clarity to you project. Please use the following formats: .pdf, .jpeg, .docx.
4. Obtain Club Signatures- All applications must have at least two Club Officer signatures on their application (minimum Dacdb Level 4 access).

Scholarship Guidelines-

Clubs that use District Grant funds to support scholarships should refer to the Rotary International Guidelines on using District Grants Scholarship Best Practices: <https://my-cms.rotary.org/en/document/district-grants-scholarships-best-practices>

AWARDS

District Grants funding may cover up to 50% of the total project expenditures. Funds are awarded on a competitive basis. **Any club having a delinquent District Grant Final Report from the prior year will not be considered.** While all projects are worthy, some may receive the entire funding request some partial funding, and others receive no funding. Awards to both Primary and Secondary projects will be unusual, given the number of total applications. Clubs are encouraged to consider all available funding resources to complete all projects.

ACCOUNTABILITY

Your Club and District 7680 are responsible for Stewardship and Accountability of funds.

- Your club manages the project by controlling cash receipts and disbursements.
- Funds shall be used to pay invoices which are supported by itemized receipts from the vendor who provides the goods or service.
- Your Final Results Report must include receipts for all project expenditures. Incomplete Final Reports will delay District Grant funding for the succeeding year **and will make your club ineligible for funding in the next grant cycle.**
- Your Final Results Report will be reviewed and accepted by the District Grants Subcommittee.

PROJECT DEADLINE AND RESULTS REPORTING

- The Final Report is due within two months of complete use of the funds, **but no later than June 15, 2022**. The Final Report must include (1) detailed and clearly organized report of all expenses; (2) copies of all receipts for each expense item.